

CAO/Mayor: James Huntzicker 545-4514 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

ITEM NO: _____

PREPARED BY: Johnathan Russell

APPROVED BY: _____

RESOLUTION TO APPROVE AN AMENDMENT TO THE FY2007-2008 OPERATING BUDGET OF THE COMMODITY SUPPLEMENTAL FOOD PROGRAM (CSFP) IN THE AMOUNT OF \$13,200.00 AND AN AMENDMENT TO THE POSTION CONTROL BUDGET, AND THIS ITEM REQUIRES THE EXPENDITURE OF FEDERAL THROUGH STATE GRANT FUNDS UNDER THE CSFP GRANT IN THE AMOUNT OF \$13,200.00. RESOLUTION SPONSORED BY COMMISSIONER JOYCE AVERY.

WHEREAS, The Tennessee Department of Health executed a contract in the amount of \$432,100.00 for the period October 1, 2007 – September 30, 2008 on August 13, 2007 with Shelby County Government on behalf of Memphis and Shelby County Health Department; and

WHEREAS, That it is necessary to amend the CSFP Operating Budget No. 343-400582 for the period of October 1, 2007 – June 30, 2008 as Shown on Exhibit A; and

WHEREAS, That it is necessary to amend the FY 2008 Position Control Budget as shown on Exhibit B; and

WHEREAS, That there is no cost to the County for this activity.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the FY 2007-2008 Operating Budget is hereby amended and funds appropriated as per Exhibit A, which is attached hereto and incorporated hereinto by reference.

BE IT FURTHER RESOLVED, That the FY 2007-2008 Shelby County Position Control Budget is hereby amended as shown on Exhibit B, which is attached hereto and incorporated hereinto by reference.

BE IT FURTHER RESOLVED, That the County Mayor is hereby authorized to execute the said amendment on behalf of Shelby County Government, an executed copy of which is to be placed on file in the Purchasing Department.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants to the extent of appropriations made in this resolution and to take proper credit in their accounting therefore.

A C Wharton, Jr., County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____

SUMMARY SHEET

I. Description of Item

Requesting approval of a budget amendment in the FY2007-2008 Operating Budget, and an amendment to the FY2007-2008 Position Control Budget. This budget amendment is necessary because the amount of the contract at the time of determining the FY2007-2008 budget was estimated to be \$414,500 (the prior year amount) because the FY2007-2008 had not been received from the State at that time. The actual award came in at \$432,100, an increase of \$17,600. The contract period is October 1, 2007 through September 30, 2008 . Nine months of the increase ($\$17,600 \times 9/12 = \$13,200$) is applicable for the fiscal year ending June 30, 2008.

This budget represents a contract between Shelby County Government and the Tennessee Department of Health for the Commodity Supplemental Food Program.

II. Source and Amount of Funding

A. Tennessee Department of Health

CSFP Budget No. 343-400582	Current Budget	Budget Amendment	Revised Budget
Revenues	(\$312,074)	(\$13,200)	(\$325,274)
Personnel	\$ 278,725	\$11,252	\$289,977
O & M and Transfers	33,349	1,948	35,297
Net revenues/expenditures	\$0	\$0	\$0

B. There are no other costs, indirect or direct associated with this resolution.

C. There are no additional or subsequent obligations or expenses for which Shelby County will ultimately be responsible.

III. Contract Items

A. This is a contract funding the Division of Health Services for the Commodity Supplemental Food (CSFP) Program, a program whose purpose is to provide nutritious food to low-income women, infants, children and elderly vulnerable to inadequate nutrition.

B. Contract is for the period October 1, 2007-September 30, 2008 in the amount of \$432,100.00.

IV. Additional Information Relevant to Approval of this Item

- Administration recommends approval of this Resolution.
- This budget amendment will permit maximum utilization of grant funds.
- There is no cost to the County for this activity.
- The Commodity Supplemental Food Program (CSFP) serves approximately 9,000 senior citizens, women, infants, and children monthly out of the Galloway Warehouse at 477 Manassas and twelve delivery sites located throughout Shelby County.
- CSFP has operated in Shelby County and through the Division of Health Services since the 1960's.

